KAREN TEACHER WORKING GROUP(KTWG)
ကညီကိုသရၣ်မၤသကိးတၢ်ကရူၢ်
Po.Box 39 Maesariang, Mae Hong Son, Thailand 58110
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Job Description: KTTC Pre-Service Teacher

Position: KTTC_Pre-Service Teacher

Reports To: KTTC_Pre-Service Principal

Reporting: KTTC Teachers

Location: KTTC Campus

Pay Level: F2-0

Employment Type: Full-time

Working week and location

The role requires you to work a minimum of 40 hours a week, Mon-Fri, but due to the nature of the work, donors, and other demands, it often means working outside these hours / days.

The role is based in KTTC-South (Mae Tharaw Khee), Karen State. There are occasional requirements within Thailand and program areas in Burma/Myanmar.

Role Summary

KTWG is a rapidly growing organization seeking enthusiastic, experienced, and dynamic individuals to support our long-term development.

The Pre-Service KTTC Teacher is responsible for delivering high-quality training and instruction to teacher trainees enrolled in the pre-service program. The role focuses on equipping trainees with strong pedagogical knowledge, subject content, and practical teaching skills required for effective classroom teaching. **Preference will be given to candidates with experience teaching Mathematics at the higher education level.**

The teacher contributes to the development of competent, confident, and professional educators who can meet the needs of schools in program areas.

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2. Key Responsibilities

Teaching and Training Delivery

- Deliver lessons and training sessions in assigned subject areas according to the approved KTTC curriculum.
- Apply learner-centered, participatory, and inclusive teaching methods.
- Prepare lesson plans, teaching materials, and learning resources.

Pedagogical Development

- Train trainees in effective teaching methodologies, classroom management, and lesson planning.
- Support trainees in developing practical teaching skills through demonstrations and practice teaching.
- Promote child-centered and inclusive education approaches.

Assessment and Evaluation

- Design and conduct assessments, quizzes, and exams.
- Evaluate trainee performance and provide constructive feedback.
- Support preparation of trainees for board exams and certification requirements.

Trainee Support and Mentorship

- Provide academic guidance and mentoring to trainees.
- Monitor trainee attendance, participation, and progress.
- Support trainees in addressing academic and professional challenges.

Practicum and Classroom Observation

- Support and supervise teaching practicum activities.
- Observe trainee teaching practice and provide feedback for improvement.
- Coordinate with schools (if applicable) for practicum placement.

Coordination and Collaboration

- Work closely with other KTTC teachers, Principal, and program staff.
- Participate in curriculum planning, review meetings, and team discussions.
- Contribute to continuous improvement of training programs.

Documentation and Reporting

- Maintain records of lesson plans, attendance, and trainee performance.
- Prepare reports on training progress and outcomes.
- Document best practices and lessons learned.

Professional Development

- Participate in in-service training, workshops, and capacity-building activities.
- Stay updated on modern teaching methodologies and education trends.

Required Qualifications

Education

- Diploma or Bachelor's degree in Education or related field.

Experience

- Minimum **3-5 years** of teaching experience
- Experience in teacher training or education programs preferred

Skills

- Strong teaching and facilitation skills
- Knowledge of pedagogy and curriculum development
- Classroom management and mentoring skills
- Good communication and interpersonal skills

Languages

- Good command of **Karen**
- Fair command of **English**
- Knowledge of **Burmese** is an asset

Core Competencies

- Commitment to education quality and teacher development
- Patience and adaptability
- Teamwork and collaboration
- Professionalism and integrity
- Problem-solving

Working Conditions

- Based at KTTC training center
- Occasional extended hours during training or exam periods
- Possible travel for practicum supervision or coordination

Safeguarding and Code of Conduct

The Pre-Service KTTC Teacher must adhere to safeguarding policies and ensure a safe, inclusive, and respectful learning environment for all trainees.

Key Deliverables

- Effective delivery of training sessions
- Improved trainee teaching skills and competencies
- Assessment results and trainee performance records
- Training reports and documentation

Personal Attributes

- Ability to work collaboratively and efficiently.
- Commitment to KTWG's mission and values.

KTWG is a local NGO. KTWG strongly advocates for the equal opportunity and promotes a diversified and inspiring working environment.

A salary of 8,000 THB to 12,000 THB will be offered, dependent on background and experience.

For the candidates who are not living in Mae Sariang, shared accommodation may be provided.

Further information about KTWG can be found on our Facebook page or at https://ktwg.org

Start Date: 6th October 2026 or sooner if available.

Application Process

To apply for this job please send your CV, cover letter and three professional references hr@ktwg.org, with the subject line "Application – KTTC_Pre-Service Teacher".

Only shortlist applicants will be contacted.

Application Deadline – 20th October 2026

The Karen Teacher Working Group has a zero-tolerance policy for violations related to Child Safeguarding and Protection from Sexual Harassment, Exploitation, and Abuse (PSHEA). All staff member must adhere to the Group's code of Conduct which includes Child Safeguarding and PSHEA policies, at all times, both during an outside of working hours.